

Admission Requirements for Doctoral Candidates (Full Membership)

In order to become a GSHS member as a doctoral student, you must:

1. be registered as a doctoral student at the JGU

Registration is an essential prerequisite for acceptance as a full member of the GSHS.

Additional enrolment as a doctoral student at the JGU is recommended but not obligatory.

2. be pursuing a PhD in the humanities or social sciences

This applies if you

- a) are doing a doctorate in one of the following faculties 01, 02, 03, 05, 06, 07, or at the Mainz School of Music or the Mainz Academy of Fine Arts
- b) or are pursuing a doctorate in another faculty with the aim of graduating with a Dr. phil. or PhD
- c) or are pursuing a different doctorate but have a doctoral topic with a humanities or social sciences orientation (this option tends to be rather rare at the JGU).

In cases of doubt, the final decision on whether the doctoral thesis meets requirements will rest with GSHS director.

3. submit a written supervision agreement

All applicants are required to conclude a **written supervision agreement** with their doctoral supervisor(s). This should normally be presented at the time of admission. **Where there is good reason**, our central office may approve late submission of the supervision agreement within a maximum period of six months from the time of admission.

We also strongly recommend that you name a **second supervisor** and include them in the supervision agreement unless a second supervisor is already provided for as part of your doctoral studies programme. Please note that all relevant doctoral degree regulations must be observed. The name of the second supervisor should be submitted within 12 months.

4. undertake to follow good research practice

The submission of their applications commits members to adhere to the [Guidelines for Safeguarding Good Research Practice](#) issued by the German Research Foundation (DFG) and to the [relevant regulations of the Johannes Gutenberg University](#). Serious or repeated violations will result in expulsion from the GSHS.

5. consent to data processing by the GSHS in accordance with GDPR

Consent to data processing in accordance with our [privacy statement](#) must be given prior to submission of your application. The GSHS will use members' personal data for internal purposes only. They will not be passed on to anyone, including the supervisor, faculty, school or academy without the express consent of the member.

Doctoral students who are already members of another structured graduate school, postgraduate programme or similar, can also become members of the GSHS. These additional memberships must be declared.

Special provisions may apply to funding applications. These can be found in the respective call for applications.

Membership of the General Postgraduate Programme is no bar to membership of the GSHS.

End of membership

Doctoral students' full membership will end automatically:

- with completion of the doctorate, normally with conferral of the doctoral degree
- at the end of your registration as a JGU doctoral candidate
- with cancellation of the doctorate.

Reasons for termination are to be reported to the GSHS director immediately.

Members may also end their membership at any time by notifying the director in writing.

The right to funding ends with termination of the full membership. Where financial support has been received but the project not completed at the time of membership termination, an invoice for recovery of overpayment can be issued if necessary. Please contact the GSHS office should you have any questions.

Please Note:

GSHS membership does not exempt you from adhering to the relevant procedural steps in accordance with the valid doctoral regulations, such as applying for admission to the doctoral programme, registering as a doctoral candidate or enrolling in the doctoral studies programme. Responsibility for the administration of the PhD programme in accordance with the valid regulations lies solely with the faculties, school or academy.

Membership of the GSHS does not in itself constitute membership of the JGU, nor does it confer student or doctoral status.