

GSHS Admission Requirements for Visiting Doctoral Students

Full membership of the GSHS is reserved exclusively for registered doctoral students of the Johannes Gutenberg University (JGU) (including those on cotutelle programmes and those undertaking cooperative doctorates with universities of applied sciences).

The GSHS may admit **visiting doctoral students** who have been accepted, registered or enrolled as doctoral students at another university in Germany or abroad if they are undertaking a **research visit to the JGU** and/or are demonstrably **involved in research and teaching at the JGU**.

Depending on available capacity, visiting doctoral students may also be given access to GSHS support workshops and seminars as well as **advisory services, skills and qualifications and networking opportunities**. No financial support is available for these.

Applications for admission as a visiting doctoral student must be accompanied by an **informal letter of recommendation** from a **JGU lecturer authorised to act as supervisor, who teaches in a subject area covered by the GSHS**. Proof of acceptance/registration/enrolment as a doctoral student at the home university must also be provided.

Decisions on visiting doctoral student applications are made on a case-by-case basis by the director of the GSHS.

In order to apply for admission as a visiting doctoral student, you must

1) be accepted, registered or enrolled as a doctoral student at a university in Germany or abroad,

2) be pursuing a doctoral project in the field of humanities or social sciences. This may include doctorates in the fields of law, economics, cultural geography, fine arts or music.

The director of the GSHS shall have the final decision on whether proposed doctoral projects meet the stated requirements.

3 a) complete a research or teaching visit at the JGU as a doctoral student from abroad. Guest membership can also be maintained after the research stay has ended.

or

3 b) as a doctoral student from Germany or abroad, prove your involvement in research and teaching activities at the Johannes Gutenberg University.

The following are eligible for admission:

- Members and associate members in **structured collaborative research projects** in which the JGU is involved (e.g. German Research Foundation (DFG) Research Training Groups), as well as in **top level and high potential areas** of the JGU
- Doctoral students **employed by the JGU**
- Doctoral students whose **secondary supervisor is a JGU lecturer**. A supervision or cooperation agreement must be provided as evidence for this.

4) be committed to following good research practice

In applying for admission, members commit themselves to compliance with good research practice in accordance with the [DFG Guidelines for Safeguarding Good Research Practice](#) and the [relevant regulations of the Johannes Gutenberg University](#). Serious or repeated violations of these will result in expulsion from the GSHS.

5) consent to data processing by the GSHS in accordance with GDPR

In submitting your application, you must give your consent to the processing of data in accordance with our [data protection declaration](#) (German). The GSHS will use the personal data of guest members for internal purposes only; it will not be passed on to third parties without the express consent of the member.

Ending of membership

Guest membership ends automatically:

- Upon completion of the doctorate, usually with the handing over of the doctoral certificate
- Upon termination of your doctoral status at your home university
- With termination of your doctoral studies
- In the case of membership as defined in 3b), when involvement in research or teaching ends at the JGU (e.g. conclusion of JGU employment).

These reasons for termination must be reported immediately to the director of the GSHS.

Guest members are also free to resign their membership at any time by writing to the director.

Important:

Admission as a guest member of the GSHS does not constitute membership of the JGU or confer student or doctoral student status upon the member.